



JOB ANNOUNCEMENT
INSPECTION OFFICER

\$37,785.60 - \$73,209.60

(Starting salary based on education and experience)

Deadline: August 10, 2023

Working hours: Monday - Friday from 8:00 a.m. to 5:00 p.m. | 40-hour work week

SUMMARY:

This is skilled, technical work performing and coordinating inspections, investigations, and evaluations of licensed medical cannabis facilities in Alabama to ensure compliance with appropriate laws, regulations, or standards related to the production and distribution of cannabis.

This individual will perform comprehensive inspections, investigations, surveys, and evaluations of facilities, procedures, and equipment for compliance with appropriate standards. Frequent interaction with business officials, consumers, state officials, and the public is required. This position has considerable statewide travel requirements.

MINIMUM QUALIFICATIONS:

Any combination of training and experience equivalent to:

- Bachelor's degree in biology, chemistry, plant science, or related area
- Experience in licensing/regulatory compliance and inspection work

RESPONSIBILITIES:

This position is responsible for the inspection of licensed medical cannabis facilities, ensuring that scheduled and unscheduled inspections of said facilities are conducted in a thorough, professional, and diligent manner.

This position ensures reports are created for each inspection and alerts leadership to necessary compliance actions.

This position might require the incumbent to work before, during and/or beyond normal work hours or days in the event of an emergency. Such duties include, but are not limited to, responses to situations involving any disaster or threat of disaster, man-made or natural.

The position includes other duties as assigned.

EXAMPLES OF WORK PERFORMED:

Any one position may not include all of the duties listed, nor do the examples cover all of the duties which may be performed.

- Inspect Alabama medical cannabis facilities (to include licensed cultivators, processors, secure transporters, testing laboratories, dispensaries, and integrated facilities) to ensure compliance with associated statutes and administrative rules.
- Establish and maintain cooperative working relationships with other applicable inspection agencies and law enforcement officials.
- Investigate complaints received from the public involving improper production and/or distribution.
- Attend hearings, provide testimony, and coordinate with law enforcement agencies as required to bring legal action against violators.
- Compose investigative reports and recommend corrective actions to AMCC leadership and associated members.
- Issue and/or recommend warnings, citations, or penalties for verified violations.

KNOWLEDGE, SKILLS, & ABILITIES REQUIRED FOR THIS POSITION:

- Proficient computer skills (to include Word, Excel, PowerPoint, and Outlook)
- Knowledge of computer databases
- Time management and organizational skills
- Attention to detail and problem-solving skills
- Strong written and verbal communication skills
- Knowledge of the structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar
- Ability to pass a state and federal criminal background check
- Possession of a valid driver's license issued by the State of Alabama

HOW TO APPLY:

Interested candidates should submit a cover letter and résumé to:

Alabama Medical Cannabis Commission (AMCC)
P.O. Box 309585
Montgomery, Alabama 36130

Information must be submitted by August 10, 2023.